

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
June 26, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE MOU FOR EAST SIDE STRATEGIC PLAN. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of understanding with the City of Williamsport and Lycoming College for Williamsport east side strategic plan.
- 2.2 AWARD CONTRACT FOR FOOD PRODUCTS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for food products on a per item basis to the following: Benjamin Foods, Feeser's Inc, Keyco Dist Inc, Sysco Central PA LLC.

- 2.3 APPROVE CONTRACT WITH CAPP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved grant and monitoring contract with CAPP in the amount of \$9,000.
- 2.4 APPROVE INVOICE FROM GUYETTE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from Guyette Communications in the amount of \$24,925.00 for the prison for video surveillance.
- 2.5 APPROVE PSA WITH JULIAN ALLAT, ESQ. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved renewal of professional service agreement with Julian Allat, Esq. for conflict attorney services in the amount of \$35,000.
- 2.6 APPROVE AGREEMENT WITH US GEOLOGICAL SURVEY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved joint funding agreement for groundwater quality monitoring with US Geological Survey for baseline water quality study.
- 2.7 APPROVE QUOTE FROM ARRAYA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Arraya off of COSTARS contract in the amount of \$37,928.
- 2.8 APPROVE PSA WITH ESSENTIAL MANAGEMENT SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Essential Management Solutions LLC. not to exceed \$29,700 to manager the wireless 9-1-1 fund.
- 2.9 APPROVE PSA WITH ESSENTIAL MANAGEMENT SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Essential Management Solutions LLC not to exceed \$18,504 for the 9IMS system.
- 2.10 APPROVE PSA WITH ALCATEL-LUCENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Alcatel-Lucent USA, Inc. for microwave system off of state contract.
- 2.11 APPROVE HAZ MAT FUND GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2014/2015 Hazardous Material Response Fund Grant Eligibility to PEMA.
- 2.12 APPROVE RADIOLOGICAL PLAN. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved maintenance & concurrence page for the SSES (Berwick Power Plant) radiological plan.

Mr. Wheeland recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present. Sheriff Lusk was present for item 3.2.

3.2 SHERIFF - A motion by Sheriff Lusk and seconded by Mrs. Rogers and passed (5-0), approved Erin L. Crist as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 7/7/14.

3.3 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Joel B. Busbee as full time replacement Telecommunicator I - Pay grade 5 - \$14.77/hour effective 7/14/14.

3.4 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved David A. Taylor as part time replacement Pre Release Driver - Pay grade 4 - \$12.58/hour effective 6/30/14, not to exceed 1,000 hour annually.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Lusk and passed (4-0), adjourned the Salary Board at 10:26 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented a retirement gift to Deb Praster. Paulette Clementoni spoke about Deb's service.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Jeff Kilmer from Moosic PA Of PPL Electric Utilities announced a new program from PPL Electric Utilities.

Lori Beth OConnor, Program Manager for PPL Electric Utilities was also present.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, July 1, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:40 a.m.